Steps to Apply for Dual Credit:

1. Choose the dual credit course/s as part of your schedule when completing course selection in SchooLinks.

2. Complete your ApplyTexas college application by March 1st.
   a. Check for HCC Application Lab Dates for help with completing the application processes – posted online and in the hallway – **Don't wait until the last minute!**
   b. www.ApplyTexas.org
   c. Use your personal email (not school or iCloud)
   d. Complete both the profile AND the application sections choosing dual credit as your application type.

3. Watch for email from HCC with student ID. (It could take a few days.)
   a. Starts with a "w" and has 9 digits following.
   b. Needed for KISD application.

4. Complete the KISD HCC Dual Credit application.
   a. Packet is on the OTHS counselors' website www.katyisd.org/domain/1893

5. Submit the completed KISD dual credit application packet through the Google Doc portal.
   a. It is on the OTHS counselors' website www.katyisd.org/domain/1893 Dual Credit page.

6. Save your confirmation email.
   a. You should receive it within a few hours.
   b. Once your application is reviewed, you will be contacted if:
      i. We find any mistakes or missing information.
      ii. You do not meet eligibility requirements and need to take the TSI.